



Camberwell
Primary
School

French English Bilingual Education
Education Bilingue Français Anglais

290 Camberwell Road
Camberwell VIC 3124
Australia

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13 December 2022

Dear Parents & Carers,

Camberwell Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2023.

Success in education depends on a strong partnership between the school and our parent community; whether through your parent payments, fundraising or volunteering your time, you help make a difference in ensuring CPS's innovative, bilingual model - the best possible education and support for your child/ren.

The environment and resources that our students enjoy today represent the contributions of our parent /carer community over many years. This financial support ensures that we can continue to provide the excellent range of facilities and resources for your children.

The parent contribution is based on a bottom-up build of our budget and to deliver these initiatives requires a modest increase in parent contributions for 2023. We are very mindful of cost-of-living pressures facing our community and have endeavoured to keep the contributions requested from parent lower than the pre-pandemic level.

We are also facing increased costs due to the new workplace bargaining agreement and the financial index. Our school is determined to ensure that all students continue to access camps and other school-based activities that fall outside of the 38-hour week. This will require additional costs due to Time in Lieu for attendance beyond 38 hours at Camps and other required events outside of school hours.

Our goal is to maintain the high standards that we have always achieved at CPS and to support your children to flourish in a bilingual immersion setting. Your contributions allow us to update our texts and readers to reflect current interests and passions of our students, supply materials to develop our mathematical knowledge and problem-solving skills, purchase materials to support the creativity and exploration in our Visual and Performing Arts and Science programs as well, as to ensure that all students have access to equipment to develop as active and healthy students. Providing a safe engaging learning environment where highly qualified staff can care for your children is a priority.

Examples of the support that have been provided to develop our students' learning and passion for education includes:

- increasing French language resources with exciting new books in the library and readers for classrooms
- additional resources for the teaching of French language with the provision of a grammar text for students from Year 1 to Year 6
- celebrating music with the Junior, Middle and Senior Choirs, Orchestra and Music Soirées.
- additional resourcing of STEM projects with Robots and Solar Power Cars for the Maker Space
- delivery of age-appropriate health and child safe programs

- offering state of the art digital devices to enhance learning opportunities including interactive televisions and a set of iPads between two classes
- access to relevant digital educational platforms
- reducing costs for parents through bulk supplies for classroom materials
- access to high level care with a Registered Nurse
- a continuing focus on wellbeing with a dedicated Wellbeing Hub where students can access soothing toys, books and specialised furniture
- improving the school grounds including contributions to the current play spaces with additional basketball hoops, signage such as values / French language and the Green Team's wicking beds

These initiatives and many more contribute to creating our unique learning environment where student engagement is a priority, where students' mental health and wellbeing underpin all educational decisions and where we focus on equipping our students to meet the challenges of a complex world. CPS still wishes to offer a model that favours individual needs in a bilingual setting, that cannot be fully achieved by government funding.

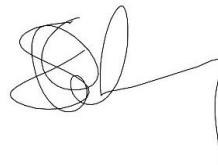
Government schools provide students with free education to fulfil the standard curriculum requirements and all contributions are voluntary. Nevertheless, there are many other elements that make up the vibrant learning environment for which we would appreciate your assistance.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Janet Gale
Principal



Stuart Lindsay
School Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials & equipment</i></p> <ul style="list-style-type: none"> ● Classroom supplies ● Art supplies ● Sheet music and instruments ● Science supplies ● Mathematics equipment & supplies ● French resources such as books, posters, games ● English resources such as books, posters, games ● Sports equipment 	\$540
<p><i>Online Subscriptions to support teaching & learning and enhance digital literacy</i></p> <ul style="list-style-type: none"> ● Reading A - Z ● Reading Eggs ● Education Perfect - Maths, English, EAL, Science and Language ● Mangahigh ● Mathseeds ● Epic ● See Saw ● SPA tracker ● Padlet 	
<p><i>ICT</i></p> <ul style="list-style-type: none"> ● iPads / Charging carts and cabinets / T.V.'s and trolleys / Apps / ViVi & JAMF Technician / Switches / Servers/ Toner/ WAPs 	
<p><i>Classroom printing and photocopying of worksheets and learning materials</i></p>	
<p><i>Assessments</i></p> <ul style="list-style-type: none"> ● PAT testing 	
<p>Total Curriculum Contributions</p>	

Other Contributions - for non-curriculum items and activities	Amount
<i>School Sports Victoria membership and Kooyong District Fees</i>	\$235
<i>Student & Parent Communications Tools – Compass</i>	
<i>Enhanced Student Support</i>	
<i>Qualified nurse onsite & first aid equipment</i>	
<i>School grounds maintenance and improvements</i>	
<p>Total Other Contributions</p>	\$235

Other Contributions - Tax deductible contributions

Suggested donations per family: \$50.00 / \$100.00 / \$200.00 / Other

Building fund. A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.

Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.

Educational items for students to own

Camberwell Primary Schools purchases all classroom and specialist class equipment in bulk. This ensures that your child/ren are supplied with the best quality items at the cheapest rate. All equipment is supplied on site with no further purchases required by parents.

Extra-Curricular Items and Activities

Camberwell Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

Information for these events will be provided to parents throughout the school year.

Extra-Curricular Items and Activities

School magazine

School camps 2023 – Students in years 3-6 will be given the opportunity to attend an optional camp for their year level.

Several excursions and incursions are planned across all year levels for 2023. These have not yet been finalized.

Financial Support for Families

Camps, Sports and Excursions Fund (CSEF) will be available in 2023 for eligible families who hold Health Care Cards. More information about CSEF is available at the school office

Camberwell Primary School understands that some families may experience financial difficulty and offers support on a need's basis. For a confidential discussion about accessing help, or if you would like to discuss alternative payment arrangements, please contact

Vicki Denovan

Ph: 03 9882 4663 | Email: vicki.denovan@education.vic.gov.au

Category	Totals
Curriculum Contributions	\$
Other Contributions	\$
Other Contributions – Building and Library Funds (Tax deductible)	\$
Total	\$



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Payment methods

Compass Course Confirmation is our school's preferred method of payment. A Parent Guide is available in Compass School documentation to assist with this process.

Families have the option to contribute in full or via instalments.

Contributions in full are requested by Friday 3 February 2023. Please note that these will be processed on the day that you make the payment via Compass.

Contributions by instalments on Compass. The instalments will be processed in four equal amounts on the following dates:

1st Instalment: Friday 3 February 2023

2nd Instalment: Friday 3 March 2023

3rd Instalment: Friday 7 April 2023

4th Instalment: Friday 5 May 2023

If you wish to arrange alternative contribution methods or instalment dates, please contact the school office via email camberwell.ps@education.vic.gov.au or phone 9882 4663.

Refunds

Parent requests for refunds are subject to the discretion of the school and considered on a case-by-case basis. Refunds will be provided where the school deems it reasonable and fair to do so.

- **Curriculum Contributions:**

Where payment has been received for the curriculum contributions and the student is exiting the school, a pro-rata refund, dependent on the number of terms the student has been enrolled at the school for, may be applicable.

- **Extra-Curricular items and Activities:**

Students withdrawing from camps, excursions and extra-curriculum activities can request a refund. A refund (less any non-refundable deposit) will be payable to the parent/guardian after the event has occurred, if the withdrawal from the activity is due to unavoidable circumstances i.e., illness. Proof may be required e.g., medical certificate.

All refund requests must be made in writing within 14 days of the event.

A request for a refund does not automatically equate to a full refund of monies paid. Where the school is charged for the provision of a program or service as a bulk cost and not per head cost, no refund is able to be given.

For further information on the Department's Parent Payment Policy visit:

<https://www2.education.vic.gov.au/pal/parent-payment/policy>.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g., textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.