



“We flourish as engaged bilingual global citizens who can face challenges as critical, creative thinkers. Our exemplary holistic education promotes a lifelong love of learning.”

HEALTH CARE NEEDS POLICY



HELP FOR NON-ENGLISH SPEAKERS

If you need help to understand the information in this policy please contact the school office on 9882 4663.

PURPOSE

To ensure that Camberwell Primary School provides appropriate support to students with health care needs.

OBJECTIVE

To explain to Camberwell Primary School parents, carers, staff and students the processes and procedures in place to support students with health care needs at school.

SCOPE

This policy applies to:

- all staff, including casual relief staff and volunteers
- all students who have been diagnosed with a health care need that may require support, monitoring or medication at school.

POLICY

This policy should be read with Camberwell Primary School’s *First Aid, Administration of Medication, Anaphylaxis Management and Asthma Management Policies*.

Student health support planning

In order to provide appropriate support to students at Camberwell Primary School who may need medical care or assistance, a Student Health Support Plan will be prepared by the school nurse in consultation with the student, their parents/carers and treating medical practitioners.

Student Health Support plans help our school to assist students with:

- routine health care support needs, such as supervision or provision of medication
- personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and positioning, and use of health-related equipment
- emergency care needs, such as predictable emergency first aid associated with asthma, seizure or diabetes management.

Students with complex medical care needs, for example, tracheostomy care, seizure management or tube feeding, must have a Student Health Support Plan which provides for appropriate staff to undertake specific training to meet the student’s particular needs.

School Name: Camberwell Primary School Camberwell Road campus and Reserve Road campus		Policy name Health Care Needs		Policy Ref. Number Other	
Approved by: Principal- Janet Gale	Date: October 2022	Next: 2026		Version 2.0	



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At enrolment or when a health care need is identified, parents/carers should provide accurate information about the student’s condition or health care needs, ideally documented by the student’s treating medical/health care practitioner on a Medical Advice Form (or relevant equivalent).

Camberwell Primary School may invite parents/carers to attend a Student Support Group meeting to discuss the contents of a student’s Health Support Plan and assistance that the student may need at school or during school activities.

Where necessary, Camberwell Primary School may also request consent from parents/carers to consult with a student’s medical practitioners, to assist in preparing the plan and ensure that appropriate school staff understand the student’s needs. Consultation with the student’s medical practitioner will not occur without parent/carer consent unless required or authorised by law.

Student Health Support Plans will be reviewed:

- when updated information is received from the student’s medical practitioner
- when the school, student or parents and carers have concerns with the support being provided to the student
- if there are changes to the support being provided to the student, or
- on an annual basis.

Management of confidential medical information

Confidential medical information provided to Camberwell Primary School to support a student will be:

- recorded on the student’s file
- shared with all relevant staff so that they are able to properly support students diagnosed with medical conditions and respond appropriately if necessary.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Included in staff induction processes and staff training
- Available publicly on our school’s website
- Available in the staff Google Drive
- Discussed at parent information nights/sessions
- Hard copy available from school office upon request

FURTHER INFORMATION AND RESOURCES

This policy was developed in accordance with the following Department resources:

- the Department’s Policy and Advisory Library (PAL):
 - [Health Care Needs](#)
 - [Health Support Planning Forms](#)
 - [Complex Medical Care Supports](#)
 - [Child and Family Violence Information Sharing Schemes](#)
 - [Privacy and Information Sharing](#)

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This policy should be read in conjunction with the following school policies:

- First Aid CPS Policy
- CPS Duty of Care Policy
- Anaphylaxis Policy
- Asthma Management Policy

REVIEW CYCLE

Policy last reviewed	October 2022
Approved by	Principal
Next scheduled review date	October 2026

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