



7 November 2025

Dear Parents & Carers,

Camberwell Primary School is looking forward to another great year of teaching and learning in 2026 and would like to advise you of our school's voluntary financial contributions for 2026.

The vibrant and enriching environment our students enjoy today exists thanks to the ongoing support of our CPS families and community. Every contribution, whether through parent payments, fundraising or volunteering, directly supports the exceptional learning experiences that make CPS unique and have resulted in record NAPLAN results this year.

By contributing financially, you're directly investing in your child's education and the continued success of our innovative bilingual program. Your support ensures we can maintain first-class teaching resources, cutting-edge technology, inspiring wellbeing initiatives, and a nurturing school environment where every student can thrive.

Because of your generosity, we have been able to:

- Employ a dedicated, registered school nurse to support student health and wellbeing
- Offer outstanding music programs including Junior, Middle and Senior Choirs, soirées, Orchestra and our much-loved School Production
- Expand our Library and classroom resources in both French and English, ensuring rich language learning opportunities
- Support STEM creativity and innovation through Makerspace projects featuring robotics and solar-powered cars
- Reduce family costs by purchasing classroom materials in bulk at wholesale prices
- Provide engaging online learning tools that strengthen literacy and numeracy
- Keep classrooms equipped with the latest technology — from interactive TVs and document cameras to iPads
- Support student wellbeing with calming toys, books, and specialized furniture
- Maintain and enhance our beautiful school grounds and play spaces

All Victorian Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nonetheless, the CPS model, that favours individual student needs in a bilingual setting, cannot be fully achieved solely by government funding. With your continued financial support, we can keep CPS thriving — a place where curiosity is encouraged, creativity is celebrated, and every student is empowered to succeed.

Contributions can be made in full or by instalments via the Compass App or webpage. See next page.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Janet Gale

Principal

Elaine Ko

School Council President



Camberwell
Primary
School

French English Bilingual Education
Education Bilingue Français Anglais

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2026 Financial Contributions via Compass Course Confirmation:

The screenshot shows the Compass portal interface. On the left sidebar, under the 'Home' header, there are user avatars for Michelle and Edie, an 'Add Attendance Note' button, and a highlighted section titled 'Course Confirmations' with the text 'Course confirmation and/or school payments available for completion. Click here to proceed'. Below this are reminders about sports uniforms, a student question about favorite books, and a notice about Magic High's School Fete. The main content area on the right, titled 'Compass', includes a 'My News' section with a highlighted 'Course Confirmation/School Payments' announcement, an 'Event Consent/Payment Required' section, and an 'Attendance: Attendance Note Required' section. A 'Continued' button with a right arrow is at the bottom right.

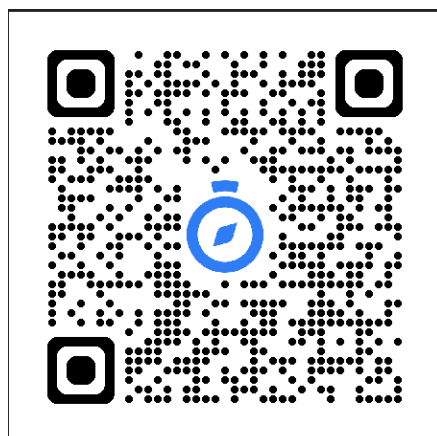
Compass course confirmation is now open for 2026 contributions.

Contributions in full are requested by Friday 30st January 2026. These payments will be processed on the day that you make the payment via Compass.

The contribution by instalments option allows contributions over six equal payments, scheduled on the first Wednesday of each month over a six-month period. The Instalment dates are as follows:

Wednesday: - 4 February - 4 March - 1 April - 6 May - 3 June - 1 July

If you would like to make your **contributions by instalments**, please ensure your instalment plan is in place **by or before 4 February 2025** or contact the school to arrange alternative contribution dates.





Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum		Amount	
Classroom consumables, materials & equipment:		\$610	
- Classroom supplies - generalist classroom supplies - pens, pencils, work and scrap books, poster paints, crayons, coloured paper, whiteboards, staplers, laminators and pockets, items for displays and student self-assessment.	\$160		
- Classroom printing & photocopying - student worksheets and learning materials	\$20		
Subject Specific materials and Equipment			
- Art – resources for the delivery of art forms: drawing, painting, collage, printmaking, modelling, construction, threads and textiles. E.g. scissors, light box, sharpeners, clay tools, art smocks, drying racks, cleaning equipment; visual art diaries, card and paper, paint and brushes, cutting blades, crayons, stencils, modelling clay & firing, craft materials.	\$185		
- Performing Arts - purchase of new instruments, repairs, music sheets, music subscriptions, Junior, Middle and Senior school choirs, musical soirees.			
- Science - Robotics, experimental supplies, stationary, makerspace resources.			
- Maths - Unfix blocks, dice, clocks, counters, calculators, measurement sets, scales			
- French & English - reading texts, phonic & spelling games, dictionaries, books, posters.			
- Sport – replacement of old equipment, balls (netball, volleyball, soccer, basketball, AFL, softballs); class sets, hurdles, shot put and discus for athletics, tennis nets, bib sets, rebound nets, bean bags, gloves, pedometers.			
Provision and upkeep of school devices, peripherals and ICT supporting the purchase and maintenance of technology equipment - iPads, charging carts and cabinets, T.V.'s and trolleys, student applications, ViVi & JAMF, switches, servers, toner, WAPs.			\$170
Digital and online subscriptions for learning Support teaching & learning and enhance digital literacy			\$69
- Reading Eggs	- Epic		
- Mangahigh [for Year 2-6]	- See Saw		
- Elastik	- Motoufo		
- Padlet			
Assessments – PAT testing & Pulse		\$6	
Curriculum Contributions		Total	
		\$610	

Other Contributions - for non-curriculum items and activities		Amount
School Sports Membership & District Sport affiliation	\$5	\$305
Student & Parent Communications Tools – Compass	\$20	
Enhanced Student Support Bilingual Aides assisting in classrooms.	\$30	
Student Wellbeing focusing on student welfare and programs promoting student resilience and tackling discrimination, harassment and bullying. Resources for students with additional needs and different learning styles to ensure an inclusive learning community where all students feel that they belong.	\$50	
First Aid Contributions help to employ a registered Nurse as our First Aid Co-ordinator, who provides high level care and communication to families, and delivers professional learning for staff. Also helps supply first aid equipment and hygiene supplies.	\$110	
School grounds maintenance & improvements	\$70	
Working Bee contribution	\$20	
Other Contributions	Total	\$305



Other Contributions - Tax deductible contributions

Suggested donations: \$50.00 / \$100.00 / \$200.00 / Other

Building fund. Supporting renovations, upgrades, and maintenance of school infrastructure.

Library fund. Supporting book & equipment purchases that sustain the library as a valuable resource.

Any contribution
will be gratefully
received

Educational items for students to own

All classroom and specialist class equipment are purchased in bulk by Camberwell Primary School ensuring that your child/ren are supplied with the best quality items at the cheapest rate. All equipment is supplied on site with no further purchases required by parents.

Extra-Curricular Items and Activities – provided on a user-pays basis

Our School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities

School magazine/ yearbook

School camps – Grades 3-6 Students will be given the opportunity to attend an optional camp.

Several incursions and excursions are planned across all year levels for 2026. These have not yet been finalized.

Financial Support for Families

Camberwell Primary School understands that some families may experience financial difficulty and offers a range of support options, including the Camps, Sports and Excursions Fund [CSEF], State Schools Relief (SSR) and payment plans for Extra-Curricular Items and Activities.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact:

Vicki Denovan, Business Manager Ph: 039882 4663 | Email: vicki.denovan@education.vic.gov.au

Payment Methods

Compass Course Confirmation is our school's preferred method of payment. A Parent Guide is available in Compass School documentation to assist with this process. Families have the option to contribute in full or over several suggested instalment.

Contributions in full are requested by **Friday 30th January 2026**. These payments will be processed on the day that you make the payment via Compass.

Contributions over six suggested dates. Contribute six equal amounts on the first Wednesday of each month over a six-month period. Reminders will be sent out prior to each date and parents/carers can change or opt out of their contributions at any time.

Suggested dates: - 4 February - 4 March - 1 April - 6 May - 3 June - 1 July

Alternative contribution methods or payment contribution dates can be arranged to suit your preferences – Please contact the school office via email to arrange - camberwell.ps@education.vic.gov.au or 9882 4663.



Refunds

Parent requests for refunds are subject to the discretion of the school and considered on a case-by-case basis. Full or partial refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

- **Curriculum & Other Contributions:**

Where payment has been received for the curriculum and other contributions and the student is exiting the school, a pro-rata refund, dependent on the number of terms the student has been enrolled at the school for, may be applicable.

- **Extra-Curricular items and Activities:**

Students withdrawing from camps, incursions, excursions and extra-curriculum activities may request a refund. A refund (less any non-refundable deposit) may be payable to the parent/guardian after the event has occurred, if the withdrawal from the activity is due to unavoidable circumstances i.e., illness. Proof may be required e.g., medical certificate.

A request for a refund does not automatically equate to a full refund of monies paid. Generally, we will not be able to refund payments where the school is charged for the provision of a program or service as a bulk cost and not per head cost, or where those funds have already been transferred or committed to a third party and no refund is available to the school. Where possible, we will provide information about refunds to parents/carers at the time of payment.

All refund requests should be made in writing within 14 days of the event.

For further information on the Department's Parent Payment Policy visit:

<https://www2.education.vic.gov.au/pal/parent-payment/policy>

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.